

Agenda
Board of Education Meeting
Board Administration & Training Center
533 Dayton Street
September 27, 2011
7:00 P.M. Regular Session

- I. Roll Call
- II. Executive Session
- III. Pledge of Allegiance
- IV. Public Hearing – Employment
- V. Approval of Minutes
 - September 13, 2011 – Regular Meeting
- VI. Old Business
- VII. Superintendent’s Comments
- VIII. Hearing of Citizens
- IX. Recognitions
- X. New Business

- A. Human Resources/Certified

- 1. Leave of Absence

We recommend the following leave of absence be accepted:

Ali Richard, Teacher – Riverview Elementary School, effective October 5, 2011 through January 13, 2012

- 2. Employment

We recommend the following persons be appointed, and where applicable, subject to proof of an appropriate teaching certificate/license as required by Section 3319.30 of the Ohio Revised Code on or before his/her first work day of the school year and the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions:

- a. Extra Duty Assignment(s)

We recommend the following persons be granted a supplemental contract for the 2011-12 school year:

Angela Bippus, Intramural Coordinator, Building-.5 time/Brookwood Elementary/Rate Group 8/Step 4/.5 contract, effective September 1, 2011

Rebekah Boggess, Team Leader-.25 time/Wilson/Rate Group 10/Step 1/.25 contract, effective August 1, 2011

Abraham Harris, Intramural Coordinator, Building/Riverview Elementary/Rate Group 8/Step 7, effective September 1, 2011

Robin Michael, Intramural Coordinator, Building/Ridgeway Elementary/Rate Group 8/Step 10, effective September 1, 2011

Robin Michael, Intramural Coordinator, District/Citywide/Rate Group 7/Step10, effective September 1, 2011

Austin Rhoads, Intramural Coordinator, Building/Crawford Woods Elementary/Rate Group 8/Step 4, effective September 1, 2011

Erin Schumacher, Intramural Coordinator, Building-.5 time/Brookwood Elementary/Rate Group 8/Step 1/.5 contract, effective September 1, 2011

James Sizemore, Intramural Coordinator, Building/Linden Elementary/Rate Group 8/Step 1, effective September 1, 2011

*Employment is recommended subject to completion of requirements as specified in O.R.C .3313.53 regarding CPR and Sports Medicine Clinic training.

**Employment is recommended with the provision that the supplemental to which the coach is assigned has sufficient number of students for a team; otherwise, the supplemental will not be in effect.

b. Substitute Teacher(s)

We recommend that the following teacher(s) possessing the necessary certification for substitute teacher be employed on a day-to-day basis, as needed, effective as noted:

Leroy Bechtel, effective 9/14/11
Vicki Brunner, effective 10/18/11
Nancy Follmer, effective 10/18/11
Kathleen Higgins, effective 9/19/11
Jasmyne Isaacs, effective 9/13/11
Todd Isgro, effective 8/29/11
Carol Kell, effective 10/18/11
Kara Knoth, effective 9/12/11
Natasha Lanich, effective 9/16/11
Gaylene McCoy, effective 10/18/11
Lindsay Jo Paulenich, effective 9/21/11
Greta Powers, effective 9/15/11
Robert F. Ramstetter, effective 9/26/11
Eric Schlade, effective 9/19/11
Colleen Schulte, effective 9/15/11
Marianne Sheley, effective 9/14/11
Patricia Sizemore, effective 10/18/11
Linda Ulreich, effective 10/18/11
Nancy Whipple, effective 9/13/11

c. Home Instruction

We recommend the following persons be employed as a home instruction teacher. They should be paid the hourly rate of \$23.00 up to three (3) hours per day, effective August 30, 2011, unless otherwise noted.

Angela Long
Natasha Lanich

d. Revision to Effective Date – Substitute Teacher(s)

We recommend that the following teacher(s) possessing the necessary certification for substitute teacher be employed on a day-to-day basis, as needed, with the revised effective date as noted:

Ronald Harp, from effective 8/30/11 to effective 8/29/11
Rebecca Lawson, from effective 8/30/11 to effective 9/1/11

e. Substitute Administrator(s)

We recommend the following persons be approved as substitute administrators to be used in the District as needed for the 2011-12 school year. Salary/\$200.00 per day as needed, effective August 29, 2011:

William Brunner
Michael Farmer
Judith Murray
Michael Pavloff

f. Online Grading of Butler Tech Courses for Students in Credit Recovery Night School

We recommend the following teachers be approved for online grading of HOPE students enrolled in the Credit Recovery Night School. They should be paid \$50.00 per student per course, effective September 19, 2011.

FUND: General Fund

Sean Crowe	Brianne Giesting	Kathy Hampton
Tim Herzog	Andrea Joyce	Michael Neri
Amy Newman	Shannon Petree	Carol Pinkston
Michael Ross	Heather Svenderud	Nichole Womack

g. Voices of American Teaching American History Grant Program (2010-2011 School Year)

We recommend the following teacher be approved for fulfilling his role as Lead Teacher for the Voices of American Teaching American History Grant Program during the 2010-2011 school year. He should be paid at the hourly rate of \$23.00, not to exceed \$1,000.00, effective October 12, 2010. (Contract will not be typed/accountability will be done by State and Federal Programs.)

FUND: 599SCC:0110

Christopher Maraschiello

h. Secondary Extended Day Detention Monitors

We recommend the following teachers be employed as monitors for the Secondary Extended Day Detention programs. They should be paid the hourly rate of \$23.00, not to exceed two and one-half (2.5) hours per day, effective September 6, 2011. (Contracts will not be typed/accountability will be done by Student Services.)

Garfield Middle School

Andrea Kraft	Lindsay Cash	Kevin Hutson
Mary Anne Pearce	Amy Kelley	Emily Daughters
Kim Haygood	Anna Bowling	Bill Ludwick
Mary Brown		

Wilson Middle School

Jake Worley	Erin Watkins	Melissa Grabel
Lisa Walle	Lisa Caudill	Carolyn Fuchs
Samuel Young	Judy Armstrong	Angie Long

Hamilton Freshman School

Laura Mayes	David Knapp	Katherine Chapman
Shannon Petree	Nichole Womack	Dona Baker
Linda Brown		

Hamilton High School

Angela Avery	Ronald Harp	Taylor Morgan
Dustin Munday	Michelle Reinman (Bodey)	
Rachel Rice	Michael Smith	Carrie Sutton
Brittany Thurman	Maureen Waters	

3. Confirmation of Employment

a. Long-Term Substitute Teacher

We recommend the following long-term substitute teachers:

<u>Name</u>	<u>Effective Date</u>	<u>Daily Rate</u>
Courtney Brock (For: Amanda Martin/Crawford Woods)	9/13/11	\$185.32
Sarah Brown (For: Alison Richard/Riverview)	9/14/11	\$185.32
Cindy Cox (For: Nora House/Linden)	9/16/11	\$185.32
Pamela Hendel (For: Melinda Baldock/Crawford Woods)	9/13/11	\$185.32
Ronald Harp (For: Shashi Khanna/HHS)	9/13/11	\$185.32
Susan Harris (For: Emily Howard/Highland)	9/16/11	\$185.32

Spencer Pate 9/13/11 \$185.32
(For: Erin Watkins/Wilson)

4. Volunteer Assistant(s)

We recommend approval of the following person(s) as a volunteer assistant for the 2011-12 school year:

Paul Stanberry– Assistant for vocal and orchestra programs

5. Salary Change(s)

We recommend the following salary changes for the 2011-12 school year:

Laura Brown – from 150 hours to Masters/Step 2, effective August 29, 2011

Anastasia Cassis – from Masters to Masters+30, effective August 29, 2011

April Head – from 150 hours to Masters/Step 2, effective August 29, 2011

Nichole Womack – from 150 hours to Masters/Step 5, effective August 29, 2011

6. Salary Revision(s)

We recommend the following salary revision(s) for the 2011-12 school year:

Erin Watkins – from full supplemental contract for Team Leader at Wilson Middle School to .75 time contract for Team Leader/Wilson/Rate Group 10/Step 1/.75 contract, effective August 1, 2011

7. Administering of Prescription Medications by School Officials

Administrative Guideline 5330 designates the school nurse as the employee to administer prescription medication in the schools, but makes provision for the principal or his/her designee to perform this function in the event of the absence of the nurse. We are submitting a list of staff from each building designated by the principal to administer prescription medication. In addition to the list, any teacher who is on a scheduled field trip shall be approved to dispense medication. Approval is recommended.

Bridgeport Elementary School

Sandy Gentry Vicki Kowalk
Marilyn Peters

Brookwood Elementary School

Pamela Rowe Janet Cornett
Diana Lair Linda McGrath
Vicky Dastillung Angela Vocke
Megan Wagonfield Lynnette Jackson
Cathy Blevins Kimberly Westrick
Angie Bippus Ruth Houston
Michaela Morris

Crawford Woods Elementary School

Aaron Hopkins	Kim Ellis
Becky Huber	Kristy Bailey

Fairwood Elementary School

Deborah Alf	Sharon Baker
Beth Henderson	Kim Cole
Amy Glaser	Mary Beth Grollmus
Kelly Miller	Cathy Smith
Cheryl Harves	Kathy Locke
Karen Bultman	Carrie Newport
Debbie Glass	Rhonda Emmerling
Mary Ruehl	Katie McAbee
Leanne Prather	

Highland Elementary School

Adams, Sandy	Bachmann, Pat
Beacher, Aleta	Boatright, Lindsey
Bosse, Sarah	Bond, Sandra
Brashear, Cindy	Brown, Laura
Calvert, Michelle	Campbell, Gary
Caswell, Melynda	Chapa, Elias
Christian, Carol	Margarette Clemmons
Collopy-Kirby, Tina	Conley, Brenda
Connell, John	Cummins, Jaime
Curio, Christina	Damm, Sue
Dees, Cathy	Drake, Virginia
Estridge, Kathy	Fuerbacher, Tristan
George, Andy	Grant, Jason
Hamblin, Lori	Henson, Angela
Hoover, Donna	Hughes, David
Howard, Emily	Keating, Linda
LaBoffe-Pierson, Brenda	Lambertson, Stacey
Litman-Hall, Sue	Malone, Joey
McKnight, Karen	Middlebrook, Marti
Minnick, Tammy	Moore, Marlene
Musselman, Doris	Neeley, Kristi
Noga, Lori	Osborne, Katie
Parrish, Krista	Piatt, Lisa
Reddin, Karen	Renneker, Andy
Riegert, Julie	Rogers, Christy
Rothfuss, Ann	Schaedle, Katie
Smiley, Lizz	Smith, Alison
Snyder, Shirley	Stokes, Heather
Sturgill, Sue	Vaughn, Carol
Vernot, Pam	Wagonfield, Janette
Welsh, Rebecca	Whalen, Allison
Whitt, Carol	

Linden Elementary School

Connie Meyer	Pat Johnston
Lori Amick	Jennifer Millard
Becky Hoskins	Melanie Kiep

Ridgeway Elementary School

Deloris Spradling	Marian Fritz
Kym Ware	Sandy Gentry
Paige Patton-Radel	

Riverview Elementary School

Mary Anne Hughes	Pam Theurer
Bev Arvin	Julie Rowe
Patty Olson	Kelly LeMieux
Jacque Kihm	Katie Jerdon
Mark Engel	Caroline Faile
Donna Batze	Sarah Burdette
Lynnette Flannery	Pam Wirt
Karen Mulcahey	Debbie Dunk
Ann Kraemer	Rachel Landreman
Ron Plogman	Nikki Higgins
Tricia Paugstat	Becca Ware
Alice Colwell	Emily Bruggeman
Joan Hall	Tamera Slaven

Garfield Middle School

Sallie Burkhardt	Connie Bowman
Lynda Lehman	Doug Leist
Bill Merritt	Jamie Kunz
Cindy Smith	Rachel Morris
Kevin Hutson	Lindsay Cash
Paul Dixon	Kristin Anderson
Bob Borden	Linda Herget
Heather Marsh	Chris Maraschiello
Jessica Hausfeld	

Wilson Middle School

David Anderson	Amy Bonham
Morene Burch	Sheri Rasnick
Cindy Turner	Erin Watkins
Kristin Yordy	

Hamilton Freshman School

Gail Scarth	Debbie Cox
Kim Bussell	Gregory Rulon
Amy Webb	Nancy Hulshult
Christy Snyder	Marcella Wells
Tracy Heinecke	Donjeana DeLong
Karlyn Avery	Tom Houser
Robert Burk	Danny Grabel
Shirley Lehman	Rob Robinson
Tim Ruecking	Jonathan Szary
Charles Smith	

B. Human Resources/Non-Certified

1. We recommend that the following resignations be accepted:

James Anness, Crossing Guard, eff. 09/12/2011;

Robin Branigan, Special Education Classroom Assistant, Fairwood Elementary School, eff. 10/03/2011;

Danyelle Duvall, Substitute Educational Assistant, eff. 09/21/2011;

Cynthia L. Pierce, Cook, Crawford Woods Elementary School, eff. 10/03/2011.

2. We recommend that the following unpaid medical leave of absence be approved:

Brenda Fields, Bus Driver, from 09/12/2011 through 10/16/2011.

3. Confirmation of Appointments:

We recommend that the following appointments be confirmed as required by the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions. Appointments marked with an asterisk are in compliance with Civil Service Regulations in Section 124 of the Ohio Revised Code:

Tina Brown, Bus Driver, Step 1, General Fund, eff. 09/13/2011;

E. Leona Bryant, Substitute General Worker, FUND: Food Service, eff. 09/12/2011;

Karen Buelter, Braillist, Step 6, Wilson Middle School, increase in hours from 6.5 hrs./day to 7.5 hrs./day, FUND: Special Education Part B Grant, eff. 09/19/2011;

Natasha Dean, Substitute General Worker, FUND: Food Service, eff. 09/09/2011;

Linda K. Ebbing, Substitute Clerk, General Fund, eff. 09/13/2011;

Anna Ruth Frye, Rehire, Substitute Educational Assistant, General Fund, eff. 09/13/2011;

Mark Giuseffi, Bus Driver, Step 1, General Fund, eff. 09/12/2011;

Rickie Head, Bus Driver, Step 1, General Fund, eff. 09/15/2011;

Glenna Keltner, Bus Driver, Step 1, General Fund, eff. 09/14/2011;

Benjamin Powers, Educational Assistant, Automotive Lab, Career Tech Center, Step 1, 9 mo./yr., 6.5 hrs./day, FUNDING: Carl Perkins, eff. 09/14/2011;

*Kirk Risen, Maintenance Class I, Step 6, promoted to Carpenter Class I, Step 6, Buildings and Grounds Dept., General Fund, eff. 09/19/2011;

Colleen M. Schulte, Substitute Educational Assistant, General Fund, eff. 09/15/2011;

Shawn Sims, Substitute Clerk, amended effective date from 08/01/2011 to 08/22/2011;

Wendy Tuttle, Substitute Clerk, amended effective date from 08/01/2011 to 08/22/2011;

Annette Wine, Bus Driver, Step 1, General Fund, eff. 09/16/2011;

Mary Paige Zeek, Special Education Assistant, Step 1, Bridgeport Elementary School, 9 mo./yr., 6.5 hrs./day, transferred to Hamilton High School, Step 1, 9 mo./yr., 7 hrs./day, General Fund, eff. 09/12/2011.

Student Workers: see attached list

C. Instruction

1. Resolution – Ohio Right-To-Read Week

It is recommended by the administration that the Board of Education approve the resolution declaring the week of May 7 – May 11, 2012 as Right-To-Read Week in the Hamilton City School District.

2. It is recommended by the administration that Aur Group Financial Credit Union be approved to operate a student-run credit union at Hamilton High School for the benefit of the students.

3. Field Trips

It is recommended that the Board approve the following field trip request, having met the guidelines established by the District:

Orchestra and Rhapsody In Blue Students to New York City, New York

Fifty (50) Orchestra and Rhapsody In Blue Students will travel to New York City, New York to publicly perform at the Broadway Atrium and explore the culture of the city, see a Broadway show and view important New York. The students will be accompanied by six (6) faculty members and four (4) parent chaperones. They will travel via charter bus transportation leaving Wednesday, March 21, 2012 and returning Saturday, March 24, 2012.

Band Students to Orlando, Florida

Ninety Band Students to Orlando, Florida will travel to Orlando, Florida with activities including public and adjudicated performances at the Disney Parks. The students will be accompanied by six (6) faculty members and parent chaperones. They will travel via charter bus transportation leaving Wednesday, March 21, 2012 and returning Sunday, March 25, 2012.

Cosmetology Senior Students to Columbus, Ohio

Twenty-three Cosmetology Senior Students will travel to Columbus, Ohio to participate in the Salon Centric Beauty Supply Hair Show. The students will be accompanied by three (3) faculty members. They will travel via HCS D transportation leaving Monday, October 24, 2011 returning the same day.

4. It is recommended by the administration that the following policies be approved as new, revised or replaced policies. (Second Reading)

Policies

6231	Appropriations and Spending Plan
6232	Appropriations Implementation
6320	Purchases
6460	Vendor Relations
6530	Compensation for Accrued Vacation Leave
6550	Travel Payment & Reimbursement

5. It is recommended by the administration that the following policies be approved as new, revised or replaced policies. (First Reading)

Policy

5330	Administering Medicines to Students
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D. Business and Planning

1. Race to the Top

On September 29, 2011 the Race to the Top Transformation Team will meet to discuss progress on Standards, Assessments, and Value Added Leadership; Data Systems to Improve Instruction; Administrator/Teacher Evaluation State plans; and Teacher Residency Team. We will also plan additional work in these areas and discuss professional development needs and the information from the state on the RttT state meeting in November, 2011.

E. Treasurer

1. VARtek Change Order (HCS 7)

It is recommended that the attached VARtek change order (HCS 7) be approved.

2. Appropriation Modifications (2011-12 School Year)

It is recommended that the attached appropriation modifications for the 2011-12 school year be approved.

XI. Adjournment