

Agenda  
Board of Education Meeting  
Board Administration & Training Center  
533 Dayton Street  
October 10, 2011  
7:00 P.M. Regular Session

- I. Roll Call
- II. Executive Session
- III. Pledge of Allegiance
- IV. Public Hearing – Employment
- V. Approval of Minutes
  - September 27, 2011 – Regular Meeting
- VI. Old Business
- VII. Superintendent’s Comments
- VIII. Hearing of Citizens
- IX. Recognitions
- X. New Business

- A. Human Resources/Certified

- 1. Employment

We recommend the following persons be appointed, and where applicable, subject to proof of an appropriate teaching certificate/license as required by Section 3319.30 of the Ohio Revised Code on or before his/her first work day of the school year and the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions:

- a. Extra Duty Assignment(s)

We recommend the following persons be granted a supplemental contract for the 2011-12 school year:

Sarah Alf, Lead Teacher-Special Education/Crawford Woods/Rate Group 10/Step 1, effective September 1, 2011

Heidi Eckerle, Intramural Coordinator, Building/Bridgeport Elementary/Rate Group 8/Step 6, effective September 1, 2011

Kelly LeMieux, Lead Teacher-Special Education/Riverview Elementary/Rate Group 10/Step 1, effective September 1, 2011

Kari Pennington, Lead Teacher-Special Education/Bridgeport Elementary/Rate Group 10/Step 2, effective September 1, 2011

Sheridan Phelps, Lead Teacher-Special Education/Linden Elementary/Rate Group 10/Step 1, effective September 1, 2011

Emily Reimer, Gymnastics Coach/HHS/Rate Group 6, Step 1, effective August 1, 2011

Dwayne Stacy, Intramural Coordinator, Building/Fairwood Elementary/Rate Group 8/Step 1, effective September 1, 2011

Heather Stokes, Lead Teacher-Special Education/Highland Elementary/Rate Group 10/Step 1, effective September 1, 2011

\*Employment is recommended subject to completion of requirements as specified in O.R.C .3313.53 regarding CPR and Sports Medicine Clinic training.

\*\*Employment is recommended with the provision that the supplemental to which the coach is assigned has sufficient number of students for a team; otherwise, the supplemental will not be in effect.

b. Substitute Teacher(s)

We recommend that the following teacher(s) possessing the necessary certification for substitute teacher be employed on a day-to-day basis, as needed, effective as noted:

- Kathleen Edwards, effective 9/30/11
- Jennifer Finke, effective 9/26/11
- Gary Hahn, effective 9/23/11
- April Iorfida, effective 10/5/11
- Amanda Nell, effective 10/4/11
- Jennifer Sauerwein, effective 9/28/11
- Rita Stapleton, effective 9/28/11

c. Home Instruction

We recommend the following persons be employed as a home instruction teacher. They should be paid the hourly rate of \$23.00 up to three (3) hours per day, effective August 30, 2011, unless otherwise noted.

- Robert Mason
- Tamera Slaven

2. Confirmation of Employment

a. Long-Term Substitute Teacher

We recommend the following long-term substitute teachers:

<u>Name</u>	<u>Effective Date</u>	<u>Daily Rate</u>
Connie Bowling (For: Alison Smith/Highland)	9/23/11	\$185.32

Stephanie Farley (For: Karen Chen/Linden)	9/26/11	\$185.32
Kathleen Higgins (For: Michelle Leist/Fairwood)	10/3/11	\$185.32
Kara Knoth (For: Catherine Nadaud/Bridgeport)	9/26/11	\$185.32
William Ludwick (For: Matthew Wilson/Garfield)	9/23/11	\$185.32
Teresa Sullivan (For: Kimberly Wagle/Ridgeway)	9/23/11	\$185.32

b. Supervision of Pupil Activity Program Non-certified Employees

We recommend the following appointment of persons to supervise a pupil activity program for the 2011-12 school year:

William Ludwick, Basketball, Girls' 8<sup>th</sup> Grade Coach/Garfield Middle/Rate Group 6/Step 1, effective October 24, 2011

Jason Wolstenholm, Basketball, Boys' 8<sup>th</sup> Grade Coach/Garfield Middle/Rate Group 6/Step 5, effective November 1, 2011

\*Employment is recommended subject to completion of requirements as specified in O.R.C .3313.53 regarding CPR and Sports Medicine Clinic training.

\*\*Employment is recommended with the provision that the supplemental to which the coach is assigned has sufficient number of students for a team; otherwise, the supplemental will not be in effect.

3. Salary Change(s)

We recommend the following salary change(s) for the 2011-12 school year:

Danielle Lumpkin-Miller – from 150 hours to Masters/Step 1, effective August 29, 2011

4. Assignment Revision(s)

We recommend the following assignment revision(s) for an extra-duty supplemental contract for the 2011-12 school year:

Robert Burk – from Basketball, Girls' 8<sup>th</sup> Grade Coach/Garfield Middle/Rate Group 6/Step 3 to Basketball, Girls' 9<sup>th</sup> Grade Head Coach/Freshman Building/Rate Group 4/Step 3, effective October 1, 2011

5. Revision to Calendar 2011/2012 School Year

We recommend approval for a revision to the 2011/2012 school calendar to change the secondary exams from January 11, 12, 13, 2012 to December 19, 20, 21, 2011. Elementary early release would also be moved to these dates. (Attachment #1)

6. Volunteer Assistant(s)

We recommend approval of the following person(s) as a volunteer assistant for the 2011-12 school year:

Sterling Finkbine – Assistant Rhapsody in Blue at Hamilton High

B. Human Resources/Non-Certified

1. We recommend that the following resignation be accepted:

Larry Colwell, Crossing Guard, eff. 10/04/2011.

2. Confirmation of Appointments:

We recommend that the following appointments be confirmed as required by the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions. Appointments marked with an asterisk are in compliance with Civil Service Regulations in Section 124 of the Ohio Revised Code:

Tara Callahan, Substitute Clerk, General Fund, eff. 10/04/2011;

Tara Callahan, Substitute Educational Assistant, General Fund, eff. 10/04/2011;

Scott M. Christian, Special Educational Assistant, Step 1, Bridgeport Elementary School, 9 mo./yr., 6.5 hrs./day, General Fund, eff. 10/05/2011;

Danyelle Duvall, Rehire, Substitute General Worker, FUND: Food Service, eff. 09/22/2011;

Danyelle Duvall, Rehire, Crossing Guard, General Fund, eff. 09/22/2011;

\*Tracy R. Farris, General Worker, Step 1, Linden Elementary School, 9 mo./yr., 4 hrs./day, FUND: Food Service, eff. 10/03/2011;

Cheryl A. Kelley, Special Education Assistant, Step 1, Bridgeport Elementary School, 9 mo./yr., 6.5 hrs./day, General Fund, eff. 10/05/2011;

Thomas A. Nelson, Substitute Bus Driver, General Fund, eff. 10/03/2011;

\*Donald Spahn, Middle School Custodian/Fireman, Step 6, Garfield Middle School, 12 mo./yr., 8 hrs./day promoted to Maintenance Class I, Step 6, Buildings and Grounds, 12 mo./yr., 8 hrs./day, General Fund, eff. 10/03/2011.

Student Workers: see attached list

3. Construction Recommendation

We recommend that Larry Colwell be rehired for an additional 5 hours at \$25 per hour to install lock cores in Hamilton High School, General Fund, eff. 09/14/2011.

C. Instruction

- 1. It is recommended by the administration that the following policies be approved as new, revised or replaced policies. (Second Reading)

**Policy**

5330 Administering Medicines to Students

D. Business and Planning

- 1. Contract to Provide Transportation to Children to Non-Public School

The child listed below lives in the Hamilton City School District and attends a non-public school which does not have a scheduled bus route, time schedule, student resident location, school location, and available school conveyance. It has been determined that it is impractical to transport this child on a regular bus route. We recommend that the Hamilton City School District contract with the parents or guardians of this child in lieu of providing service for an amount which shall not exceed the state average cost to transport all pupils in the State of Ohio during the 2009-2010 school year.

<u>NAME</u>	<u>ADDRESS</u>	<u>NONPUBLIC SCHOOL</u>
Chad Estes	4051 Hammond Blvd.	Bethany School

- 2. Agreement with Meeks Educational Technologies

We recommended that a consultant agreement with Meeks Educational Technologies for professional development be approved.  
RttT Fund: 506 SCC: 9120

- 3. School Psychologist Intern Grant  
Fund: 499 SCC: 9128

We have received notification from the Ohio Department of Education, Office of Exceptional Children that the Hamilton City School District has been awarded \$26,713.93 for a School Psychologist Intern Grant. The funds will be used for salary and fringe benefits to support one school psychologist intern. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

- 4. Harry T. Wilks - Hamilton Celebrates Education Grants – Wilson Middle School  
Fund: 019 SCC: 912D

We have received notification from the Hamilton Community Foundation, Harry T. Wilks Celebrates Education Grants that Wilson Middle School has been selected to receive \$1,000.00 for a “Get Fit Club” program. These funds will be used for transportation, supplies and materials, and equipment. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

- 5. Harry T. Wilks - Hamilton Celebrates Education Grants – Bridgeport Elementary School  
Fund: 019 SCC: 912F

We have received notification from the Hamilton Community Foundation, Harry T. Wilks Celebrates Education Grants that Bridgeport Elementary School has been selected to receive \$1,000.00 for a “Making Math Become Real” program. These funds will be used for supplies

and materials. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

6. Harry T. Wilks - Hamilton Celebrates Education Grants – Garfield and Wilson Middle Schools

Fund: 019 SCC: 912H

We have received notification from the Hamilton Community Foundation, Harry T. Wilks Celebrates Education Grants that Garfield and Wilson Middle School has been selected to receive \$1,000.00 for a “Emerging Leaders” program at Camp Campbell Gard. These funds will be used for purchased services. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved

7. Harry T. Wilks - Hamilton Celebrates Education Grants – Highland Elementary School

Fund: 019 SCC: 912L

We have received notification from the Hamilton Community Foundation, Harry T. Wilks Celebrates Education Grants that Highland Elementary School has been selected to receive \$1,000.00 for a “The Newberry Club” reading program. These funds will be used for supplies and materials. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

8. Harry T. Wilks - Hamilton Celebrates Education Grants – Ridgeway Elementary School

Fund: 019 SCC: 912M

We have received notification from the Hamilton Community Foundation, Harry T. Wilks Celebrates Education Grants that Ridgeway Elementary School has been selected to receive \$1,000.00 for a “Take a Trip with Jack and Annie!” program. These funds will be used for supplies and materials. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

9. Harry T. Wilks - Hamilton Celebrates Education Grants – Ridgeway Elementary School

Fund: 019 SCC: 912N

We have received notification from the Hamilton Community Foundation, Harry T. Wilks Celebrates Education Grants that Highland Elementary School has been selected to receive \$600.00 for a “Family Astronomy Nights” program. These funds will be used for purchased services and equipment. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

10. Hamilton Community Foundation – Youth Philanthropy Grant – Hamilton High School

Fund: 019 SCC: 912C

We have received notification from the Hamilton Community Foundation, that Hamilton High School has been selected to receive a Youth Philanthropy Grant in the amount of \$1,000.00 for a “Hamilton High Star Incentive Program Philanthropy” program to promote excellence in academics and attendance. These funds will be used to purchase supplies and materials to support the program. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

11. Target Grant – Ridgeway Elementary School  
Fund: 019 SCC: 912B

We have received notification from Target that Ridgeway Elementary School has been awarded a Target Grant for “Ridgeway Reads” program in the amount of \$2,000.00. These funds will be used to purchase supplies and materials to support reading programs for students and their parents. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

12. Target Grant – Hamilton Freshman School and Garfield and Wilson Middle Schools  
Fund: 019 SCC: 912E

We have received notification from Target that the Character Education Program has been awarded a Target Grant for “Miami University Steel Drum Band” program in the amount of \$2,000.00. These funds will be used to cover the cost of performances for Wilson, Garfield and Hamilton Freshman students. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

13. Learning Links Grant – Hamilton Freshman School  
Fund: 019 SCC: 912J

We have received notification from the Greater Cincinnati Foundation, that Hamilton Freshman School has been awarded a Learning Links Grant for a “Freshman Reaching out to the Community” program in the amount of \$1,000.00. These funds will be used to purchase supplies and materials to support activities for community service. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

14. Learning Links Grants – Wilson Middle School  
Fund: 019 SCC: 912K

We have received notification from the Greater Cincinnati Foundation, that Wilson Middle School has been selected to receive \$900.00 for a “Get Fit Club” exercise program. These funds will be used for transportation, supplies and materials. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

15. Altrusa Leadership Service Mini Grant – Hamilton High School  
Fund: 019 SCC: 912G

We have received notification from Altrusa that Hamilton High School has been awarded an ASTRA Youth Leadership project in the amount of \$250.00. These funds will be used for purchased services, supplies and materials to host a Service Leadership Training. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

E. Treasurer

1. Tabulation of Bids for Hamilton High School Sports Lighting Renovations

On September 20, 2011, bids were opened and read aloud at 2:00 p.m. for the Hamilton High School sports lighting renovations. The Treasurer requests the attached tabulation of bids be made a matter of record.

2. Awarding of Contract for Hamilton High School Sports Lighting Renovations

After review of bids opened on September 20, 2011 for the Hamilton High School sports lighting renovations, it is recommended that the bid be awarded to the following:

Atkins & Stang, Inc. \$137,900.00

3. Approval of Confirming Purchase Requisition (Progressive Plumbing)

It is recommended the purchase requisition to Progressive Plumbing to clean out vents, drains and make repairs at Garfield Middle School (\$7,355.00) be approved.

4. Donations

Section 3313.36 O.R.C. provides for the Board acceptance of gifts by resolution. The Treasurer requests that the Board accept the following:

Christina Fox donated a Lexmark laser printer to the Fine Arts Department.

The following donated school supplies to Fairwood Elementary School:

- Mercy Hospital
- Christian Family Center

Curves donated school supplies to the Hamilton City School District.

5. Financial Report

It is recommended that the Financial Report for the month of September 2011 be approved.

XI. Adjournment