

Agenda  
Board of Education Meeting  
Board Administration & Training Center  
533 Dayton Street  
October 25, 2011  
7:00 P.M. Regular Session

- I. Roll Call
- II. Executive Session
- III. Pledge of Allegiance
- IV. Public Hearing – Employment
- V. Approval of Minutes
  - October 10, 2011 – Regular Meeting
- VI. Old Business
- VII. Superintendent’s Comments
- VIII. Hearing of Citizens
- IX. Recognitions
- X. New Business

A. Human Resources/Certified

1. Retirement(s)

David Hughes, Music-Highland Elementary, effective March 1, 2012

David began employment with Hamilton City Schools in September 1977. Mr. Hughes has served his entire teaching career as a general music teacher at Jefferson, Cleveland, Pierce, Fillmore and Highland elementary schools. David will retire with thirty-five years’ teaching experience.

Pamela (Rowe) Watt, Principal-Brookwood Elementary, effective July 1, 2012

Pam began employment with Hamilton City Schools in August 1987. Ms. Watt has served her entire career in education as a teacher at Fillmore Elementary and as a principal at Adams, Cleveland, and Brookwood elementary schools. Pam will retire with twenty-five years’ experience in education.

2. Resignation(s)

We recommend the following resignation(s) be accepted:

Dennis Malone, Principal at Hamilton High School, effective July 31, 2012

Douglas Leist, Principal at Garfield Middle School, effective July 31, 2012, to accept position of Principal at Hamilton High School, effective August 1, 2012

3. Rescind Specialist's Agreement – Choreographer/Annette Looper

We recommend the Specialist's Agreement for a choreographer contract for the following individual be rescinded due to her inability to fulfill the contract:

Annette Looper – for 10 hours at the hourly rate of \$22.50

4. Employment

We recommend the following persons be appointed, and where applicable, subject to proof of an appropriate teaching certificate/license as required by Section 3319.30 of the Ohio Revised Code on or before his/her first work day of the school year and the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions:

a. Administrator(s)

Douglas Leist, Principal at Hamilton High School, effective August 1, 2012

Douglas Leist holds a bachelor's degree with a major in business, history, and marketing from Bowling Green University and a master's degree with a major in educational administration from University of Cincinnati. If approved, he will be assigned as the Principal of Hamilton High School. Salary/Administrator/Rate Group 10/Step 1/223 days, effective August 1, 2012

b. Extra Duty Assignment(s)

We recommend the following person(s) be granted a supplemental contract for the 2011-12 school year:

Heather Hudak, Department Head, Secondary-Foreign Language-.85 time/HHS/Rate Group 8/Step 1/.85 contract, effective October 17, 2011

\*Employment is recommended subject to completion of requirements as specified in O.R.C .3313.53 regarding CPR and Sports Medicine Clinic training.

\*\*Employment is recommended with the provision that the supplemental to which the coach is assigned has sufficient number of students for a team; otherwise, the supplemental will not be in effect.

c. Substitute Teacher(s)

We recommend that the following teacher(s) possessing the necessary certification for substitute teacher be employed on a day-to-day basis, as needed, effective as noted:

Robert Barger, effective 10/7/11

Joshua Braun, effective 10/7/11

J. Patrick Keating, Jr., effective 10/7/11

Allison White, effective 10/14/11

Jane Whiteman, effective 10/7/11

d. Substitute School Nurse

We recommend that the following person possessing the necessary certification for substitute school nurse be employed on a day-to-day basis, as needed, effective as noted:

Sharon Francis, effective October 7, 2011

e. Choreographer Specialist/For Live Wire

We recommend the following person be employed through unclassified service as a Choreographer Specialist for Live Wire for the 2011-12 school year. She will work under the supervision of the Fine Arts Director. She should be paid at the hourly rate and number hours as specified for the twelve-month period August 1, 2011 through July 31, 2012.

Caroline Faile – Live Wire, up to 10 hours at the hourly rate of \$22.50

f. Elementary Extended Day Detention Monitors

We recommend the following teachers be employed as monitors for the Elementary Extended Day Detention program to be held on Friday each week. They should be paid the hourly rate of \$23.00, not to exceed two (2) hours per week, effective October 10, 2011. (Contracts will not be typed/accountability will be done by Student Services.)

Bridgeport Elementary

Katherine Goebel Vicki Kowalk

Brookwood Elementary

Wendy Gillis

Crawford Woods Elementary

Chelsea Albertson	Chelsea Cook
Jennifer Crowthers	Jeremy Haeufle
Heather Harrington	Austin Hughes
Heather Keal	Shelley Lakes
Christopher Luehrmann	Karen Mail
Ashley Saltsman	Julie Schumacher
Kelly Seymour	Lisa Stockhoff
Holly Thayer	Sheli Zeller

Fairwood Elementary

Tricia Duffy Sarah Roa  
Robin Szary

Highland Elementary

Sarah Bosse	Laura Brown
Carol Christian	Susan Damm
Virginia Drake	Andrew George
Brenda LaBoffe-Pierson	Marti Middlebrook
Kristy Neeley	Lori Noga
Karen Reddin	Susan Sturgill

Linden Elementary

Sharon Berger Jennifer Millard  
Nancy Taylor

Riverview Elementary

Deborah Dunk Christa Lynnette Flannery  
Joan Hall Nicole Higgins  
Karla Kincaid Sheila Salazar  
Rebecca Ware

g. Voices of America Teaching American History

We recommend the following teachers be approved as lead teachers during year two of the Voices of America Teaching American History grant program. They should be paid the hourly rate of \$23.00, not to exceed \$500.00 each, effective October 17, 2011.

FUND: Teaching American History/Fund #599 SCC: 9120

Scott Dickerson  
Matthew Schermer

5. Confirmation of Employment

a. Long-Term Substitute Teacher

We recommend the following long-term substitute teachers:

<u>Name</u>	<u>Effective Date</u>	<u>Daily Rate</u>
Jennifer Finke	10/10/11	\$185.32

(For: Myron Vanness/Crawford Woods)

6. Salary Change(s)

We recommend the following salary changes for the 2011-12 school year:

Kimberly Albin – from Bachelor to 150 hours/Step 2, effective August 29, 2011

Kym Fiehrer – from Bachelor to 150 hours/Step 1, effective August 29, 2011

Erin Kelly – from Bachelor to 150 hours/Step 3, effective August 29, 2011

Kristin Kwiat – from Bachelor to 150 hours/Step 2, effective August 29, 2011

Sandra Pennington – from Bachelor to 150 hours/Step 23, effective August 29, 2011

Ashley Saltsman – from Bachelor to 150 hours/Step 2, effective August 29, 2011

7. Salary Revision(s)

We recommend the following salary revision(s) for the 2011-12 school year:

Sharon Palatchi, from full time contract to part-time contract for Department Head, Secondary-Foreign Language-.15 time/HHS/Rate Group 8/Step 4/.15 contract, effective September 1, 2011

8. Administering of Prescription Medications by School Officials

Administrative Guideline 5330 designates the school nurse as the employee to administer prescription medication in the schools, but makes provision for the principal or his/her designee to perform this function in the event of the absence of the nurse. We are submitting a list of staff from each building designated by the principal to administer prescription medication. In addition to the list, any teacher who is on a scheduled field trip shall be approved to dispense medication. Approval is recommended.

Bridgeport Elementary School

Sandy Gentry	Vicki Kowalk	Marilyn Peters
Jennifer Brandenburg	Lynn Strafford	Sue Head
Megan Jackson	Kara Knoth	Tari McKee
Erica Burns	Kathy Petrovitch	Carol Meade
Tracey Knight	Susan Holland	Richard Giuliano
Jessica Doty	Jody Platt	Michelle Brandis
Linda Di Benedetto	Katherine Goebel	Angela Isaacs
Amanda O'Banion	Kyla Foley	Becky Webb
Melinda Gross	Sandy Foersterling	Lori Bailey
Kari Pennington	Wanda Day	Terri Marcum
Amanda Green	Debbie Yokers	Karla Grimm
Amy Asher-Williams	Sarah Creach	Patricia Stone
Maureen Resnis	Debi Gann	

9. Volunteer Assistant(s)

We recommend approval of the following person(s) as a volunteer assistant for the 2011-12 school year:

- Nick Bellmyer– Assistant for Flag Corps/Hamilton High School
- Fred Wolstenholm – Assistant for Boys' 8<sup>th</sup> Grade Basketball team/Garfield

B. Human Resources/Non-Certified

1. We recommend that the following resignations be accepted:

- Tanya Bowman, Janitor I, eff. 09/09/2011;
- Kriste Karwisch, Substitute Clerk, eff. 10/13/2011;
- Myrtle Quinn, Crossing Guard, eff. 10/17/2011.

2. We recommend that the following request for an extension to an unpaid medical leave of absence be approved:

Brenda Fields, Bus Driver, from 10/17/2011 through 12/31/2011.

3. Confirmation of Appointments:

We recommend that the following appointments be confirmed as required by the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions. Appointments marked with an asterisk are in compliance with Civil Service Regulations in Section 124 of the Ohio Revised Code:

Grace E. Carr, Substitute Clerk, General Fund, eff. 10/13/2011;

\*Verna Felts, General Worker, Step 1, Ridgeway Elementary School, 9 mo./yr., 4 hrs./day, FUND: Food Service, eff. 10/17/2011;

Brian Gadd, Crossing Guard, General Fund, eff. 10/06/2011;

\*Jimmy Miller, Janitor I, Step 5, Brookwood Elementary School, promoted to Middle School Custodian, Step 5, Garfield Middle School, General Fund, eff. 10/10/2011;

Sharon K. Schmidt, Substitute Educational Assistant, General Fund, eff. 10/13/2011;

\*Jake E. Sowders, Janitor I, Step 2, Hamilton High School, promoted to Maintenance Class I, Step 2, General Fund, eff. 11/07/2011;

Christina R. Waver, Substitute Educational Assistant, General Fund, eff. 10/14/2011;

Barbara Zellner, Rehire, Substitute Clerk, eff. 10/24/2011.

Student Workers: see attached list.

C. Instruction

1. Field Trips

It is recommended that the Board approve the following field trip request, having met the guidelines established by the District:

Senior Automotive Students to University of Northwest Ohio in Lima, Ohio

Fifteen Senior Automotive Students will travel to the University of Northwest Ohio in Lima, Ohio to take a scholarship test and tour the facility. The students will be accompanied by two (2) faculty members. They will travel via HCSD bus transportation leaving Friday, November 4, 2011 and return the same day.

Senior Teacher Academy Students to Baltimore, Maryland

Fourteen Senior Teacher Academy Students will travel to Baltimore, Maryland to attend the Future Educators Association Conference. The students will be accompanied by two (2) faculty members. They will travel via charter bus leaving Thursday, February 16, 2012 and returning Sunday, February 19, 2012.

NJROTC Cadets to Parris Island, South Carolina

Forty-eight NJROTC Cadets will travel to Parris Island, South Carolina to experience the inside of the Marine Corps Recruit Training Center where they will stay in the barracks and eat in the Mess Hall. The students will be accompanied by two (2) faculty members and five (5) parent chaperones. They will travel via charter bus leaving Monday, February 20, 2012 and returning Thursday, February 23, 2012.

D. Business and Planning

1. Northrop Grumman Grant – Brookwood Elementary School  
Fund: 019 SCC: 912P

We have received notification from the Northrop Grumman Corporation that Brookwood Elementary School has been awarded a Northrop Grumman Corporate Citizenship Grant for a “Brock’s Adventures” reading program in the amount of \$500.00. These funds will be used to purchase books to support Character Education in the classroom. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

2. Northrop Grumman Grant – Brookwood Elementary School  
Fund: 019 SCC: 912Q

We have received notification from the Northrop Grumman Corporation that Brookwood Elementary School has been awarded a Northrop Grumman Science, Technology, Engineering and Mathematics (STEM) Teacher Grant for a “Science Adventure” program in the amount of \$300.00. These funds will be used to purchase books to support STEM learning in the classroom. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

3. Sub-Agreement between Mason City School District and Hamilton City School District for Teaching American History Grant  
FUND/SCC: 599/9120

We recommend approval of a revised subcontract agreement for Year 2 between Mason City School District and Hamilton City School District for the “Voices of America” Teaching American History Program from the U. S. Department of Education. This will reduce the subcontract agreement by \$7,383.00.

4. Race to the Top

On September 29, 2011 the Race to the Top Transformation Team met and discussed progress on Standards, Assessments, and Value Added Leadership; Data Systems to Improve Instruction; Administrator/Teacher Evaluation State plans; and Teacher Residency Team. Highlights of this meeting included a discussion of district and school structures to write curriculum maps; planning, implementing, and evaluating professional development; and training and use of data. The next RttT Transformation Team meeting will be on October 27, 2011.

5. 2011-2012 Supplemental Educational Services Master Contract

We recommend that 2011-2012 SES Master Contract(s) be entered into for the following companies not to exceed \$1,397.66 per pupil. These contracts and the amount per pupil are contingent on approved Title I funds, being on the state approved providers list, a completed individual achievement plan for each student, meeting district insurance requirements and other local, state, and federal requirements.

- Academia.net, Inc.
- Center Ed Tutoring & Mentoring Co.
- Club Z! Cincinnati, Inc.
- Hamilton City School District
- Kidz to Success

- Orvetta's House of Tutoring
- Sylvan Learning Center

E. Treasurer

1. Financial Forecast FY-12 through FY-16

It is recommended that the attached five-year financial forecast for FY-12 through FY-16 be approved.

2. Board Resolution Against HB 136

WHEREAS, the Ohio House of Representatives is currently considering legislation that would significantly expand the availability of vouchers for students to attend private or parochial schools; and

WHEREAS, this legislation would grant vouchers to any public school student in Ohio that requests a voucher, subject only to a family income standard of \$95,000 or less;

WHEREAS the availability of vouchers on a statewide basis have an automatic 25% annual increase built into the legislation should demand exceed 90% of the available vouchers;

WHEREAS, such vouchers would be granted without regard to the academic performance of the public school that the student is assigned to attend; and

WHEREAS, the bill provides that students already enrolled in private or parochial schools would be eligible for such vouchers; and

WHEREAS, students receiving vouchers would be able to retain any excess funds in those instances where the cost of tuition is less than the value of the voucher for use at any private school or college in Ohio; and

WHEREAS, the amount deducted per voucher exceeds the amount per student that we currently receive and therefore has the effect of taking local tax dollars for private education contrary to the language upon which those local tax levies were approved;

WHEREAS, the operation of the proposed program would take dollars directly from the already financially beleaguered local public school districts resulting in fewer resources for the education of the remaining students;

NOW THEREFORE BE IT RESOLVED, that the Hamilton City Board of Education does hereby express its opposition to this legislation, HB 136 School Choice; and

BE IT FURTHER RESOLVED that the Hamilton City Board of Education expresses its opposition to any legislation that seeks to transfer public dollars to support private education; and

BE IT FURTHER RESOLVED that the Treasurer be directed to spread this resolution upon the minutes of the Board of Education and that copies of the resolution be forwarded to members of the Ohio House of Representatives.

3. Approval of Confirming Purchase Requisitions (Versatrans Solutions Inc. & City of Hamilton)

It is recommended that the following purchase requisitions be approved:

- Versatrans Solutions Inc. – 2011-12 Extended Support - \$4,284.40
- City of Hamilton – Install UG Primary & Padmount - \$42,517.00

XI. Adjournment