

Agenda
Board of Education Meeting
Board Administration & Training Center
533 Dayton Street
December 6, 2011
7:00 P.M. Regular Session

- I. Roll Call
- II. Executive Session
- III. Pledge of Allegiance
- IV. Public Hearing – Employment
- V. Approval of Minutes
 - November 8, 2011 – Regular Meeting
- VI. Old Business
- VII. Superintendent’s Comments
- VIII. Hearing of Citizens
- IX. Recognitions
- X. New Business

- A. Human Resources/Certified

- 1. Retirement(s)

The following request for resignation for retirement purposes has been received and is recommended for acceptance:

Gregory Rulon, Freshman School, effective July 1, 2012

Mr. Rulon began employment with Hamilton City Schools in August 1982. Greg served as a science teacher at Washington Junior High School before his assignment as an assistant principal at Hamilton High School. He then became a Principal at Wilson Junior High and transferred to Hamilton Freshman School as Principal the year of its grand opening. Mr. Rulon will retire with thirty years’ experience in education.

- 2. Resignation(s)

We recommend the following resignation(s) be accepted:

Jeffrey Joslin, Teacher-Wilson, effective November 10, 2011

Dr. Everett Mann, Administrative Assistant for Business & Planning and State and Federal Programs, effective August 1, 2012

3. Rescind Supplemental Pupil Activity Supervisor Contract/Joe Dixon II

We recommend the following appointment of person(s) to supervise a pupil activity program for the 2011-12 school year be rescinded due to his being unable to fulfill the contract:

Joe Dixon II, Wrestling, 7th/8th Grade Coach/Garfield/Rate Group 7/Step 1, effective November 1, 2011

4. Employment

We recommend the following persons be appointed, and where applicable, subject to proof of an appropriate teaching certificate/license as required by Section 3319.30 of the Ohio Revised Code on or before his/her first work day of the school year and the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions:

a. Extra Duty Assignment(s)

We recommend the following person(s) be granted a supplemental contract for the 2011-12 school year:

Anne Hutzelman, Cheerleader Advisor/Freshman/Rate Group 8/Step 1, effective August 1, 2011

Lori Noga, Intramural, Building Coordinator/Highland/Rate Group 8/Step 1, effective September 1, 2011

*Employment is recommended subject to completion of requirements as specified in O.R.C .3313.53 regarding CPR and Sports Medicine Clinic training.

**Employment is recommended with the provision that the supplemental to which the coach is assigned has sufficient number of students for a team; otherwise, the supplemental will not be in effect.

b. Substitute Teacher(s)

We recommend that the following teacher(s) possessing the necessary certification for substitute teacher be employed on a day-to-day basis, as needed, effective as noted:

Allison Barth, effective 11/18/11

Mary Ann Dorrel, effective 11/29/11

Niklas V. Harbachow, effective 11/10/11

Genese Jones, effective 11/28/11

Heather Kleiner, effective 11/18/11

Theresa Lee Clarkston, effective 11/22/11

David Manke, effective 12/2/11

Linda R. North, effective 11/18/11

Megan Potts, effective 11/21/11

c. Home Instruction

We recommend the following person(s) be employed as a home instruction teacher. He should be paid the hourly rate of \$23.00 up to three (3) hours per day, effective October 1, 2011, unless otherwise noted.

Bradley Watkins

d. Stipend for Tournament Playoff

We recommend that the individuals listed below be paid a stipend as noted for services performed for the tournament playoff football game held on November 11, 2011. These amounts will be paid from the 300 Fund (State Tournament Fund).

Timothy Reed	Chain Crew	\$30.00
Heather Svenkerud	Trainer	\$40.00

e. After School Reading Intervention Coordinators

We recommend the following teachers be approved to coordinate the After School Elementary Reading Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed nine and one-half (9½) hours, effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Melissa Doerr	April Head	Lynnette Jackson
Tari McKee	Kelly Miller	Randy Russell
Susan Sturgill	Terry Toney	

f. After School Reading Intervention Teachers

We recommend the following teachers be approved as teachers in the After School Elementary Math Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed fourteen and one-half (14½) effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Jill Arvin	Gina Baumartner	Chelsea Campbell
Melissa Doerr	Tricia Duffy	Deborah Dunk
Caroline Faile	Connie Farris	Sarah Fieler
Alison Gettler	April Head	Kathleen Higgins
Nicole Higgins	Christopher Huelsman	
Lynnette Jackson	Therese Jordan	Karla Kincaid
Amanda Kunznicki	Karen McKnight	Marti Middlebrook
Kelly Miller	Michelle Moscario	Amy Ostermyer
Tricia Paugstat	Alicia Pickett	Rhonda Roberson
Julie Rogers	Michelle Striet	Susan Sturgill
Robin Szary	Terry Toney	Aundrea Turner
Rebecca Welsh		

g. After School Math Intervention Coordinators

We recommend the following teachers be approved to coordinate the After School Elementary Math Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed sixteen and one-half (16½) hours, effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Melissa Doerr	Tristan Fuerbacher	Angela Lauer
Tari McKee	Kelly Miller	Randy Russell
Ophelia Thomas	Terry Toney	

h. After School Math Intervention Teachers

We recommend the following teachers be approved as teachers in the After School Elementary Math Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed thirty-two (32) hours, effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Richard Arnold	Craig Baker	Sharon Berger
Ryan Britton	Laura Brown	Melissa Doerr
Lauren Eggert	Sarah Fieler	Lynnette Flannery
Emily Fuerbacher	Tristan Fuerbacher	Christopher Huelsman
Nicoletta Jelil	Karla Kincaid	Angela Lauer
Donna Lenos	Marti Middlebrook	Kelly Miller
Amanda Kunznicki	Marsha Peters	Karen Reddin
Rhonda Roberson	Stacy Sandlin	Sarah Roa
Julie Rogers	Susan Sturgill	Ophelia Thomas
Terry Toney	Sharon Tucker	Aundrea Turner
Megan Wagonfield	Rebecca Ware	Pam Wirt

i. After School Math/Reading Intervention Substitute

We recommend the following teachers be approved as substitutes in the After School Elementary Math Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed twenty-six (26) hours, effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Michelle Beck	Sharon Berger	Tricia Duffy
Lauren Eggert	Wendy Gillis	April Head
Lynnette Jackson	Tricia Paugstat	Sarah Roa

j. Gifted Testing

We recommend the following former educators be hired for testing and retesting of students referred for possible giftedness. They should be paid the hourly rate of \$23.00, not to exceed one hundred (100) hours, effective October 17, 2011. FUND: General Fund

Vicki Brunner	Nancy Follmer	Carol Kell
Sue Kinch	Gaylene McCoy	Patricia Sizemore
Linda Ulreich		

5. Confirmation of Employment

a. Long-Term Substitute Teacher

We recommend the following long-term substitute teachers:

<u>Name</u>	<u>Effective Date</u>	<u>Daily Rate</u>
Ronald Harp (For: Matthew Nicol/HHS)	11/7/11	\$185.32
Angela Long (For: OPEN Position/Wilson)	11/29/11	\$185.32

b. Resolution Regarding Hiring Non-Certificated Individuals for Supplemental Positions

We recommend approval of the following resolution regarding hiring non-certificated individuals for supplemental positions:

WHEREAS, vacancies exist in several supplemental positions identified herein; and

WHEREAS, pursuant to R.C. 3313.53, the positions identified herein have been offered to the current employees of the Hamilton City School District who have a license issued pursuant Section 3319.22 of the Ohio Revised Code and no such persons whom the Board of Education considers to be qualified for the positions have applied for and accepted the positions identified herein; and

WHEREAS, the supplemental positions identified herein have been advertised as available to any individuals not employed by the Hamilton City School District who have a license issued pursuant Section 3319.22 of the Ohio Revised Code and no such persons whom the Board of Education considers to be qualified for the positions have applied for and accepted the positions; and

WHEREAS, the following individuals who do not hold a license issued pursuant to Section 3319.22 of the Ohio Revised Code have applied for the following positions and the Board of Education has determined that these individuals are qualified for the positions:

Jason Stephens Wrestling, 7th/8th Grade Coach/Garfield

NOW, THEREFORE, BE IT RESOLVED by the Hamilton City School District Board of Education as follows:

SECTION I

The following non-certificated individuals shall be employed in the following supplemental positions for the 2011-12 school year:

Jason Stephens Wrestling, 7th/8th Grade Coach/Garfield

c. Supervision of Pupil Activity Program Non-certified Employees

We recommend the following appointment of person(s) to supervise a pupil activity program for the 2011-12 school year:

Jason Stephens, 7th/8th Grade Wrestling Coach/Garfield/Rate Group 7/Step 1, effective November 1, 2011

*Employment is recommended subject to completion of requirements as specified in O.R.C .3313.53 regarding CPR and Sports Medicine Clinic training.

**Employment is recommended with the provision that the supplemental to which the coach is assigned has sufficient number of students for a team; otherwise, the supplemental will not be in effect.

6. Volunteer Assistant(s)

We recommend approval of the following person(s) as a volunteer assistant for the 2011-12 school year:

Jake Turner – Assistant for Boys’ 9th Grade Basketball team/HFS

B. Human Resources/Non-Certified

1. We recommend that the following resignation be accepted:

James Boerke, Director of Planning, Operations and Construction Management, eff. 02/06/2012.

2. Confirmation of Appointments:

We recommend that the following appointments be confirmed as required by the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions. Appointments marked with an asterisk are in compliance with Civil Service Regulations in Section 124 of the Ohio Revised Code:

*Dena M. Ball, General Worker, Step 1, Hamilton High School, 4 hrs./day, 9 mo./yr., FUND: Food Service, eff. 11/15/2011;

*Samantha Broshear, General Worker, Step 1, Bridgeport Elementary School, 4 hrs./day, 9 mo./yr., FUND: Food Service, eff. 11/14/2011;

*Joshua T. Burkhardt, Janitor I, Step 3, Fairwood Elementary School, promoted to Elementary Custodian/Fireman, Step 3, Fairwood Elementary School, General Fund, eff. 11/07/2011;

Mike Holland, Bus Driver, Step 2, Transportation Department, 9 mo./yr., 5 hr., 40 min./day, change in classification to Utility Worker, Step 2, 11 mo./yr., 8 hrs./day, General Fund, eff. 12/08/2011;

Deborah C. Lahrman, Substitute Educational Assistant, General Fund, eff. 11/30/2011;

*Robert W. Philpot, Janitor I, Step 1.5, Garfield Middle School, promoted to Middle School Custodian/Fireman, Step 2, Hamilton Freshman School, General Fund, eff. 11/14/2011;

*Cynthia Pierce, reinstatement of former position as Cook, Step 4, Crawford Woods, 7 hrs./day, 9 mo./yr., FUND: Food Service, eff. 11/14/2011;

Student Workers: see attached list.

3. Stipend for Tournament Playoff

We recommend that the individuals listed below be paid a stipend as noted for services performed for the tournament playoff football game held on November 11, 2011. These amounts will be paid from the 300 Fund (state tournament fund).

Mike Dellapina	Tournament Manager	\$250.00
Dennis Dully	Safe and Secure Monitor	\$ 25.00
Zach Blyberg	Program Seller	\$ 20.00
Barbara Gaston	Parking Attendant	\$ 30.00
Thomas Kilgour	Parking Attendant	\$ 30.00
Marcia White	Ticket Seller	\$ 30.00
Marcia White	Ticket Manager	\$100.00
Marcia White	Program Manager	\$ 50.00
Marcia White	Typist	\$ 50.00

4. Master Contract Agreement with the O.A.P.S.E. 711 Union

The negotiating team of the Hamilton City School District and the negotiating team of the Ohio Association of Public School Employees Chapter #711 have concluded bargaining and have reached agreement effective August 1, 2011 through July 31, 2013. We recommend approval of this agreement.

C. Instruction

1. It is recommended by the administration that the following policies be approved as new, revised or replaced policies. (First Reading)

Policy

1422.02 (New)	Nondiscrimination Based on Genetic Information of the Employee
1432 (New)	Sick Leave
1460 (Revised)	Physical Examination
1461 (New)	Unrequested Leaves of Absence/Fitness for Duty
1623 (New)	Section 504/ADA Prohibition Against Discrimination in Employment
2260.01 (Revised)	Section 504/ADA Prohibition Against Discrimination Based on Disability
3122.02 (Revised)	Nondiscrimination Based on Genetic Information of the Employee
3123 (New)	Section 504/ADA Prohibition Against Disability Discrimination in Employment
3160 (Revised)	Physical Examination
3161 (Revised)	Unrequested Leaves of Absence/Fitness for Duty
3432 (New)	Sick Leave
4122.02 (Revised)	Nondiscrimination Based on Genetic Information of the Employee
4123 (New)	Section 504/ADA Prohibition Against Disability Discrimination in Employment
4160 (Revised)	Physical Examination
4161 (Revised)	Unrequested Leaves of Absence/Fitness for Duty
4432 (New)	Sick Leave
5113.02 (Revised)	School Choice Options Provided By The No Child Left Behind Act

6152.01 (Revised)	Wavier of School Fees for Instructional Materials
8210 (Revised)	School Calendar
8510 (Revised)	Wellness

2. Field Trips

It is recommended that the Board approve the following field trip requests, having met the guidelines established by the District:

Eight NJROTC Students to Port Clinton, Ohio

Eight NJROTC Students will travel to Port Clinton, Ohio to compete against all NJROTC units in Area 3 in Marksmanship. The students will be accompanied by one (1) faculty members and one (1) adult chaperone. They will travel via U.S. Navy van leaving Friday, December 9, 2011 and return on Saturday, December 10, 2011.

Seventy Wilson Students to Newport, Kentucky

Seventy Wilson Students will travel to Newport, Kentucky to participate in the “Kicks for Kids 5K Run/Walk. The students will be accompanied by twenty (20) adult chaperones. They will travel via HCSD bus leaving Saturday, May 26, 2012 and return the same day.

Sixty Hamilton High Students to Churubusco, Indiana

Sixty Hamilton High Students will travel to Churubusco, Indiana to compete in the Show Choir Competition. The students will be accompanied by two (2) staff members and twenty (20) adult chaperones. They will travel via parent operated vehicles leaving Saturday, January 28, 2012 and return on Sunday, January 29, 2012.

Sixty Hamilton High Students to Findlay, Ohio

Sixty Hamilton High Students will travel to Findlay, Ohio to compete in the Show Choir Competition. The students will be accompanied by two (2) staff members and ten (10) adult chaperones. They will travel via HCSD bus leaving Saturday, February 4, 2012 and return the same day.

D. Business and Planning

1. Contracted Services with McKibben Demographic Research

It is recommended that the attached proposal between McKibben Demographic Research and Hamilton City School District for a demographic forecast project be approved.

2. Agreement with SmartEd Services

We recommended that the attached proposal from SmartEd Services to train intervention specialists on the use of the Tap It (Touch Accessible Platform for Interactive Technology) be approved.

Fund: 516 SCC: 9120

3. Race to the Top

On November 17, 2011 the Race to the Top Transformation Team met and discussed progress on Standards, Assessments, and Value Added Leadership; Data Systems to Improve Instruction; Administrator/Teacher Evaluation State plans; and Teacher Residency Team. We also discussed our attending the first annual Race to the Top State conference in November, 2011. Highlights of this meeting included a discussion on the new standards and the framework for creating curriculum maps from the new academic content standards, district and state progress on teacher evaluation state pilot, and completion of training for our mentors by the Butler County Education Service Center for the Teacher Residency Program. The next RttT Transformation Team meeting will be on December 15, 2011.

E. Treasurer

1. Resolution Requesting Tax Advances from Butler County Auditor

The Hamilton City Board of Education hereby requests the Butler County Auditor to Advance to the Treasurer of the Hamilton City School District, Butler County, Ohio, taxes assessed and collected for and on behalf of the Hamilton City School District.

WHEREAS, Ohio Revised Code Section 321.34 provides that the Board of Education of an Ohio public school district may request from the appropriate County Auditor advance payment of tax funds assessed and collected for and on behalf of such school district; and

WHEREAS, the aforesaid statute requires that such request be made by a formal resolution and that such advance payment of tax funds be paid to the Treasurer of the school district;

NOW THEREFORE, be it resolved by the Board of Education of the Hamilton City School District that:

Section 1: Pursuant to Ohio Revised Code Section 321.34, the Board of Education of the Hamilton City School District hereby requests that the Butler County Auditor advance to the Treasurer of the Hamilton City School District taxes assessed in 2011 for and on behalf of the Hamilton City School District and collected in 2012.

2. Auction of Property (Formerly Adams Elementary, Lincoln Elementary, McKinley Kindergarten Center, and Monroe Elementary)

On October 31, 2011, an auction was held for property at 450 S. F Street (formerly Adams Elementary), 701 N. E Street (formerly Lincoln Elementary) 931 Westview Avenue (formerly McKinley Kindergarten Center) and 951 Carriage Hill Lane (formerly Monroe Elementary). The Treasurer requests that it be made a matter of record that all bids received on these properties were rejected.

3. Donations

Section 3313.36 O.R.C. provides for the Board acceptance of gifts by resolution. The Treasurer requests that the Board accept the following:

The following items have been donated to Fairwood Elementary School:

- Altrusa International (school supplies)
- Fairwood PTO (mat for gym floor coverage - \$800.00 value)

XI. Adjournment