

Agenda
Board of Education Meeting
Board Administration & Training Center
533 Dayton Street
February 14, 2012
6:30 P.M. Regular Session

- I. Roll Call
- II. Executive Session
- III. Pledge of Allegiance
- IV. Public Hearing – Employment
- V. Approval of Minutes
 - January 24, 2012 – Regular Meeting
- VI. Old Business
- VII. Superintendent’s Comments
- VIII. Hearing of Citizens
- IX. Recognitions
- X. New Business

- A. Human Resources/Certified

- 1. Retirement(s)

The following requests for resignation for retirement purposes have been received and are recommended for acceptance:

Debra Murray, Speech Therapist-District, effective July 1, 2012

Mrs. Murray began employment with Hamilton City Schools in August 2006. Debra has provided speech therapy services at Jefferson Pre-School, Monroe, Fairwood, Bridgeport, and Ridgeway elementary schools. Combined with years served outside the District, she will retire with thirty years’ retirement credit.

Donald Ogletree, Teacher-Wilson Middle School, effective July 1, 2012

Mr. Ogletree began employment with Hamilton City Schools in August 1995. Donald has served at the Grace Chapel Junior High Alternative School, and at Garfield and Wilson Middle schools during his teaching career with the District. Combined with years taught outside the District, Mr. Ogletree will retire with twenty-eight years’ teaching experience.

- 2. Resignation(s)

We recommend the following resignations be accepted:

Susan Holland, Teacher-Bridgeport Elementary, effective February 22, 2012

Aleesha Spence, currently on a leave of absence, effective June 30, 2012

3. Extension to Leave of Absence

The following requests to extend a leave of absence have been received and are recommended for acceptance:

Jeanette George, currently on a leave of absence, effective August 27, 2012 through June 6, 2013

Christy Roberto, currently on a leave of absence, effective August 27, 2012 through June 6, 2013

Alison Smith, currently on a leave of absence, effective August 27, 2012 through June 6, 2013

4. Employment

We recommend the following persons be appointed, and where applicable, subject to proof of an appropriate teaching certificate/license as required by Section 3319.30 of the Ohio Revised Code on or before his/her first work day of the school year and the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions:

a. Day School Teacher(s)

Rebekah Dixon is being rehired after recall from RIF (Reduction in Force). If approved, she will be assigned as a half-time music teacher at Highland Elementary School. Salary/150 hours/Step 7/66 days, effective March 1, 2012

b. Substitute Teacher(s)

We recommend that the following teacher(s) possessing the necessary certification for substitute teacher be employed on a day-to-day basis, as needed, effective as noted:

James Elkin, effective 1/31/12
Matthew Foley, effective 1/23/12
Jesse Funston, effective 2/1/12
Douglas Graves, effective 2/3/12
Jacqueline Keith, effective 2/3/12
Donna Martin, effective 1/20/12
Kathryn Quaintance, effective 1/20/12
Kylee Reimer, effective 2/2/12

c. Home Instruction

We recommend the following persons be employed as a home instruction teacher. They should be paid the hourly rate of \$23.00 up to three (3) hours per day, effective January 1, 2012, unless otherwise noted.

Lisa Caudill
Sharon Montano
Rebecca Ware

d. Temporary Acting Principal – Fairwood Elementary School

We recommend Michael Farmer be approved as Temporary Acting Principal at Fairwood Elementary School, effective January 31, 2012. He should be paid the daily rate of an Elementary School Principal, Rate Group 7/Step 1, for the remainder of the long-term assignment at Fairwood for the 2011-12 school year.

e. After School Reading Intervention Teachers

We recommend the following teachers be approved to teach in the After School Elementary Reading Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed fourteen and one-half (14½) hours effective, November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Michelle Beck	Kelly Collett	Chelsea Cook
Heather Harrington	Rachel Henry	Angela Isaacs
Karla Kincaid	Anna Kraemer	Rachel Kremer
Shelley Lakes		

f. After School Math Intervention Teachers

We recommend the following teachers be approved to teach in After School Elementary Math Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed thirty-two (32) hours, effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Kelli Bill	Amber Brock	Sarah Brown
Chelsea Cook	Kathleen Higgins	N. Austin Hughes
Rachel Kremer	Insconcia Mitchell	Sheli Zeller

g. After School Math/Reading Intervention Substitutes

We recommend the following teachers be approved to be substitutes in the After School Elementary Math/Reading Intervention Program. They should be paid the hourly rate of \$23.00, not to exceed twenty-six (26) hours, effective November 3, 2011. (Contracts will not be typed/accountability will be done by Instruction.) FUND: Title 1 TA/SW

Amy Asher-Williams	Lindsay Black	Jennifer Crowthers
Jamie Dickerson	Angela Holland	Angela Isaacs
Anna Kraemer	Lori MacGregor	Matthew Rand
Myron Vanness		

h. After School Elementary Gifted Enrichment Program Teacher

We recommend the following teacher be approved to teach in After School Elementary Gifted Enrichment Program. She should be paid the hourly rate of \$23.00, not to exceed fifteen (15) hours, effective January 9, 2012. (Contracts will not be typed/accountability will be done by Instruction.) FUND: General Fund

Lynn Williams

i. Extended Programming/Nursing

We recommend the following person be approved for three (3) to twelve (12) hours per month for five (5) months, not to exceed forty-eight (48) hours January through May 2012, to conduct Nurse Aid Training for Health Careers students in pursuit of their State Tested Nurse Aid (STNA) test that will result in certification to work as a nurse aid in the State of Ohio and twelve (12) hours to administer the STNA test (given on two Saturdays). She should be paid the hourly rate of \$23.00, not to exceed the total of sixty (60) hours for both the training and the testing. FUND: CTE

Karen Stewart

j. Staff Development Tutorial Videos

We recommend the following teachers be approved to develop Staff Development tutorial videos and provide live staff development. The videos will be placed on the District website and be available to all certified staff. The following persons should be paid the hourly rate of \$23.00 for the number hours shown, effective February 1, 2012 through August of 2012. (Contracts will not be typed/accountability will be done by the Technology Integration Coordinator.) FUND: TECH Budget

Ryan Barter, up to 10 hours
David Knapp, up to 10 hours
Michael Neri, up to 10 hours
Matthew Schermer, up to 10 hours
Matthew Wilson, up to 10 hours

Tricia Duffy, up to 20 hours
Katherine Goebel, up to 20 hours
Molly Merz, up to 20 hours
Julie Riegert, up to 20 hours
Tricia Smith, up to 20 hours

Lindsay Boatright, up to 30 hours
Tristan Fuerbacher, up to 30 hours
Matthew Rand, up to 30 hours
Lawrence Rose, up to 30 hours

Christopher Rose - videographer, up to 200 hours

5. Confirmation of Employment

a. Long-Term Substitute Teacher

We recommend the following long-term substitute teachers:

<u>Name</u>	<u>Effective Date</u>	<u>Daily Rate</u>
Ann Dellapina (For: Allison Whalen/Highland)	1/23/12	\$185.32
Todd Isgro (For: Katherine Carr Christen/HHS)	2/1/12	\$185.32

6. Confirmation of Expulsion

A hearing was conducted upon the appeal of a student at Wilson Middle School for violation of the Code of Conduct Rule #26-Physical Assault. The hearing was conducted by the Superintendent's designee, Mr. Jack McGowan, on January 26, 2012. The decision of the Superintendent's designee is to affirm the recommendation the student be expelled for 80 days out of school with a return date of May 15, 2012.

7. Volunteer Assistant(s)

We recommend approval of the following person(s) as a volunteer assistant for the 2011-12 school year:

Otto Prewitt – Assistant for Rhapsody in Blue as driver for band truck

B. Human Resources/Non-Certified

1. We recommend that the following resignations be accepted:

Cheryl Daugherty, Long-term Substitute Bus Driver, eff. 01/16/2012;

Brian Gadd, Crossing Guard, eff. 01/27/2012;

Colleen Schulte, Substitute Educational Assistant, eff. 02/04/2012;

Melissa VieBrooks, Substitute Educational Assistant, eff. 01/27/2012.

2. We recommend that the following request for an unpaid medical leave of absence be approved:

Jeff Rogers, Elementary Custodian/Fireman, Ridgeway Elementary School, from 12/07/2011 through 06/01/2012.

3. Confirmation of Appointments:

We recommend that the following appointments be confirmed as required by the Rules and Regulations of the Hamilton City School District, including a drug screening and receiving a criminal records check with no convictions. Appointments marked with an asterisk are in compliance with Civil Service Regulations in Section 124 of the Ohio Revised Code:

Tiffany M. Campbell, Rehire, Substitute Clerk, General Fund, eff. 02/07/2012;

Tiffany M. Campbell, Rehire, Substitute Educational Assistant, General Fund, eff. 02/07/2012;

Holly A. Clair, Substitute Clerk, General Fund, eff. 02/03/2012;

Holly A. Clair, Substitute Educational Assistant, General Fund, eff. 02/03/2012;

Savannah Davis, Rehire, Substitute General Worker, FUND: Food Service, eff. 02/08/2012;

Yvette Fernandes, Substitute Interpreter for the Hearing Impaired, General Fund, eff. 01/25/2012;

Cheryl Guilbeaux, Rehire, Substitute Bus Driver, General Fund, eff. 02/08/2012;

Nella Hurst, Rehire, Substitute Educational Assistant, General Fund, eff. 01/23/2012;

Jacqueline G. Keith, Rehire, Substitute Clerk, General Fund, eff. 02/03/2012;

Grady G. Morris, Safe and Secure Schools Monitor, Step 1, Garfield Middle School, 9 mo./yr., 7.33 hrs./day, General Fund, eff. 02/15/2012;

Jake E. Sowders, Maintenance, Step 2, change in classification to Janitor I, Step 2, Hamilton High School, General Fund, eff. 02/06/2012;

Judy P. Ward, Rehire, Substitute Educational Assistant, General Fund, eff. 01/30/2012.

Student Workers: see attached list.

4. Staff Development Tutorial Videos

We recommend the following employee be approved to develop Staff Development tutorial videos and provide live staff development. The videos will be placed on the District website and be available to all certified staff. The following employee should be paid his hourly rate of pay for the number of hours shown, effective February 1, 2012 through August of 2012. (Contracts will not be typed/accountability will be done by the Technology Integration Coordinator.) FUND: TECH Budget

Bob Ramstetter 20 hours

5. Amended Miscellaneous Salary Schedule

We recommend that the proposed change to the Miscellaneous Salary Schedule be approved. (See attached.)

C. Instruction

- 1. It is recommended by the administration that the following policies be approved as new, revised or replaced policies. (Second Reading)

Policy

4432 (New) Sick Leave
9160 (Revised) Public Attendance at School Events

2. Fields Trips

It is recommended that the Board approve the following field trip requests, having met the guidelines established by the District:

Band and Orchestra Students to Mason, Ohio

Band and Orchestra Students will travel to Mason, Ohio to perform in the Showcase Music Festival at Great Wolf Lodge, Kings Island. The students will be accompanied by eight (8) faculty members and parent chaperones. They will travel HCSD bus transportation leaving Friday, May 11, 2012 and return on Saturday, May 12, 2012.

Indoor Marching Percussion Ensemble to Indianapolis, Indiana

The Indoor Marching Percussion Ensemble will travel to Indianapolis, Indiana to compete in the IMPE Indianapolis Regional Competition in the Winter Guard International Competitive Circuit. The students will be accompanied by faculty members and parent chaperones. They will travel via faculty and parent transportation leaving Saturday, February 18, 2012 and return Sunday, February 19, 2012.

Rhapsody in Blue Students to South Dearborn, Indiana

Rhapsody in Blue Students will travel to South Dearborn, Indiana to compete in the Show Choir Competition at South Dearborn High School. The students will be accompanied by two (2) faculty members and parent chaperones. They will travel via HCSD transportation leaving Saturday, March 10, 2012 and return the same day.

Riverview CD/AA Students to Newport, Kentucky

Riverview CD/AA Students will travel to the Newport Aquarium in Newport, Kentucky. The students will be accompanied by three (3) faculty members. They will travel via HCSD transportation departing Friday, February 17, 2012 returning the same day.

HHS Winter Guard Students to Hebron, Kentucky

HHS Winter Guard Students will travel to Hebron, Kentucky to compete in the Tri-State Circuit Winter Guard Competition. The students will be accompanied by two (2) faculty members. They will travel via HCSD transportation departing Saturday, February 18, 2012 returning the same day.

D. Business and Planning

1. Invo Health Care Associates, Inc – Speech Therapy

The administration recommends that the Board of Education approve the attached agreement with Invo Health Care Associates, Inc. to provide speech and language therapy to identified students in our district effective March 12, 2012. Fund: Special Education IDEA

2. FY 2012 Comprehensive Continuous Improvement Planning Allocations and FY 2011 Carry-over - Title I Schoolwide/TA, Title I DEL, Title II-A HQT, Title III-LEP, Special Education Part B – IDEA, Early Childhood Special Education, IDEA.

We have received notification from the Ohio Department of Education that our FY 2012 Comprehensive Continuous Improvement Plan allocations have been changed in the following grants due to FY 2012 re-allocations and FY2011 carry over funds being received from the state.

	From	To	Change
Title I Schoolwide/TA	\$4,482,284.58	\$5,057,115.78	\$574,831.20
Title I DEL	\$82,366.07	\$172,633.47	\$90,267.40
Title II-A HQT	\$628,359.68	\$911,375.64	\$283,015.96
Title III-LEP	\$93,414.60	\$109,321.55	\$15,906.95
Sp. Educ. Part B-IDEA	\$2,285,377.25	\$3,351,579.63	\$1,066,202.38
Early Childhood Sp. Ed.	\$94,326.71	\$99,555.78	\$5,229.07

We recommend that the attached budget adjustments be approved and that Everett Mann be designated as the authorized representative.

3. FY 2012 Adult Basic and Literacy Education (ABLE) Allocation

We have received notification from the Ohio Department of Education that our FY 2012 ABLE allocation has been increased due to FY2011 carry over and FY2012 re-allocated funds dropped in by the state.

From	To	Change
\$357,922.00	\$465,701.94	\$107,779.94

We recommend that the attached budget adjustments be approved and that Everett Mann be designated as the authorized representative

4. Carl D. Perkins
Fund: 524 SCC: 9120

We have received notification from the Office of Educational Reform, Ohio Department of Education that our FY11 Carl D. Perkins allocation has been changed due to an increase in the allocation from the state.

From	To	Change
\$229,458.88	\$232,860.00	\$3,401.12

We recommend that the attached budget adjustments be approved and that Everett Mann be designated as the authorized representative.

5. Education Jobs Program
Fund: 504 SCC: 9120

The Hamilton City School District has received notification from the Ohio Department of Education that our final allocation for an Education Jobs program is \$2,793,771.51, an increase of \$73,027.32.

From	To	Change
\$2,720,744.51	\$2,793,771.51	\$73,027.32

We recommend that the attached budget adjustments be approved and that Everett Mann be designated as the authorized representative.

6. Target Field Trip Grant
Fund: 019 SCC: 912T

We have received notification from Scholarship America that Riverview Elementary School has been awarded a Target Field Trip Grant in the amount of \$600.00. The funds will be used for transportation, incentives, and admission to the Newport Aquarium for students.

We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

7. Target Field Trip Grant
Fund: 019 SCC: 912U

We have received notification from Scholarship America, that Crawford Woods Elementary School has been awarded a Target Field Trip Grant in the amount of \$500.00. These funds will be used to transport students to Rumpke Landfill for a natural resources program.

We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

8. Target Field Trip Grant
Fund: 019 SCC: 912V

We have received notification from Scholarship America, that Highland Elementary School has been awarded a Target Field Trip Grant in the amount of \$700.00. These funds will be used to transport students to the Cincinnati Zoo for a science program.

We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

9. Target Field Trip Grant
Fund: 019 SCC: 912W

We have received notification from Scholarship America, that Bridgeport Elementary School has been awarded a Target Field Trip Grant in the amount of \$700.00. These funds will be used to transport second grade students to the Great American Ballpark for a baseball information and history program. We recommend that Everett Mann be designated as the authorized representative and that the attached budget be approved.

E. Treasurer

1. Authorization to Complete the Closing of the Sale of 250 N. Ninth Street (Formerly Madison Elementary)

It is recommended that the Board of Education of the Hamilton City School District ratify the real estate auction and give authorization to the Treasurer to complete the closing of the sale of 250 N. Ninth Street (formerly Madison Elementary) for the price of \$10,000.00.

2. Tabulation of Bids for Hamilton High School Boiler Replacement and Equipment Upgrade Project

On February 2, 2012, bids were opened and read aloud at 2:00 p.m. for boiler replacement and equipment upgrade at Hamilton High School. The Treasurer requests the attached tabulation of bids be made a matter of record.

3. Awarding of Contract for Hamilton High School Boiler Replacement and Equipment Upgrade Project

After review of bids opened on February 2, 2012 for boiler replacement and equipment upgrade at Hamilton High School, it is recommended that the bid be awarded as follows:

Progressive Plumbing

2/14/12

Base Bid	\$ 535,600.00
Alternate H-1	22,800.00
Alternate P-1	66,600.00
Alternate E-1	3,200.00
Alternate E-2	<u>5,170.00</u>
Total Project Amount	\$ 633,370.00

4. Donations

Section 3313.36 O.R.C. provides for the Board acceptance of gifts by resolution. The Treasurer requests that the Board accept the following:

Nye Family Vision Center donated \$25.00 to Fairwood Elementary School for preschool outreach programs.

Kathy Hampton donated the following to the Volunteer Club at the Hamilton Freshman School:

- Items to prepare a meal for the Ronald McDonald House (\$75.97 value)
- Dinner at LaRosa's Pizza (\$72.42)

5. Financial Report

It is recommended that the Financial Report for the month of January 2012 be approved.

XI. Adjournment